



Instruction to your
Bank or Building Society
to pay by Direct Debit



Please fill in the whole form and send it to:

Guild Administration
55/56 Carlson Suite
Vantage Point
Mitcheldean
GL17 0DD

Originator's Identification Number

6	5	1	9	1	5
---	---	---	---	---	---

Reference Number (Guild use only)

D	D						
---	---	--	--	--	--	--	--

Name(s) of Account Holder(s)

Bank/Building Society account number

--	--	--	--	--	--	--	--	--	--

Branch Sort Code

--	--	--	--	--	--	--

Name and full postal address of your Bank or Building Society
IMPORTANT: IF THIS SECTION IS NOT COMPLETED FULLY WE WILL NOT BE ABLE TO PROCESS YOUR REQUEST EFFICIENTLY

To: The Manager Bank/Building Society

Address
Postcode

Guild Membership No.

--	--	--	--	--	--

Instruction to your Bank or Building Society

Please pay The Gauge O Guild Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Gauge O Guild Limited and, if so, details will be passed electronically to my Bank/Building Society. Please cancel any existing mandate in favour of the **Gauge O Guild**.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit The Gauge O Guild Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Gauge O Guild Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by The Gauge O Guild Limited or your Bank or Building Society you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society. If you receive a refund you are not entitled to, you must pay it back when The Gauge O Guild Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

